

## Candidate's Job Application Form



**AJF Childcare**

This form is best opened using Adobe Acrobat Reader. If this is not already installed on your computer download for free from: <https://get.adobe.com/uk/reader/>

### **Applicant's Personal Details:**

***Applicant's must be over 18 year's old.***

**Title: Surname:**

**Forename:**

**Middle Name(s):**

**Other Name(s):**

**Email:**

**Home Telephone:**

**Mobile phone number:**

**Date of Birth:**

**First Line of Address:**

**City:**

**Country:**

**Second Line of Address:**

**County:**

**Postcode:**

### **Next of Kin/ Emergency Contact details:**

**Title: Surname:**

**Forename:**

**Home Telephone:**

**Relationship to you:**

### **Job Specification's:**

**ADVERTISED POSITION(S) APPLYING FOR:**

**REFERENCE NUMBER:**

**Please check the boxes below to tell us what kind of position(s) you are interested in:**

**PART TIME**

**FULL TIME**

**PERMANENT**

**TEMPORARY**

**EMERGENCY**

**AD/HOC**

**Please check the boxes below to tell us what job title's apply to you, which you will be looking at applying for:**

**NANNY**

**BABYSITTER (EVENING)**

**HOUSEKEEPER**

**TUTOR**

**WEDDING & EVENTS NANNY**

**WEEKEND NANNY**

**HOUSE MANAGER**

**NURSERY NURSE**

**PERSONAL ASSISTANT**

**AU-PAIR**

**NANNY SHARE**

**NIGHT NANNY**

**MATERNITY NURSE**

**TRAVEL OR SEASONAL NANNY**

**PARENTS HELPER**

**NANNY HOUSEKEEPER**

**NORLAND TRAINED NANNY**

### **AVAILABILITY & JOB REQUIREMENT'S**

Please tick the boxes below to show your availability:

MONDAY	Before School	Morning	Afternoon	After School	Evening	Overnight
TUESDAY	Before School	Morning	Afternoon	After School	Evening	Overnight
WEDNESDAY	Before School	Morning	Afternoon	After School	Evening	Overnight
THURSDAY	Before School	Morning	Afternoon	After School	Evening	Overnight
FRIDAY	Before School	Morning	Afternoon	After School	Evening	Overnight
SATURDAY	Before School	Morning	Afternoon	After School	Evening	Overnight
SUNDAY	Before School	Morning	Afternoon	After School	Evening	Overnight

Please provide more information of your availability below E.G specific timings available:

Are you OFSTED registered?:

Please provide the date of your last Enhanced DBS check:

Are you on the updating system?:

Do you have a paediatric first aid training certificate dated within the last 2 years?

Date of training:

Do you have a full UK driving license?:

Do you have any driving convictions on your license or driving restrictions?:

Details of driving convictions:

Do you have your own suitable vehicle you are happy to use for work?:

Do you have business insurance on your vehicle that allows you to transport children for work?

Are you happy to travel with families?

Do you have a valid UK Passport?

Do you have the right to work in the UK?

If you are not a UK resident, do you have a working visa?

Are you available immediately?:

How much notice do you have to give in your current role?:

Maximum miles willing to travel for work:

Preferred area's or work:

Salary expected: Per:

Tell us about yourself, including any hobbies and interest's you have:

### Education & Training

#### Relevant childcare and teacher qualification's or other training or degree:

Certificate Title: Start Date:  
Place of training: Finish Date:  
Course/training details:

Certificate Title: Start Date:  
Place of training: Finish Date:  
Course/training details:  
Please provide any further training & certificate details:

#### School & College:

School Name: Start Date:  
Address: Finish Date:  
Subjects:

College Name: Start Date:  
Address: Finish Date:  
Course details:  
Please provide any further details:

### Experience

How many months/years experience do you have working with children?:  
How many months/years experience do you have nannying?:  
How many months/years experience do you have as a maternity nurse?:  
How many months/years experience do you have in housekeeping?:  
How many months/years experience do you have in tutoring?:  
How many months/years experience do you have as a personal assistant?:

#### Other Information for specific job requirement's:

Are you happy to work for parent's who work from home?:  
Are you happy to have sole charge?:  
Are you happy to do light housework?:  
Are you happy to cook meals for the children?:  
Are you happy to cook meals for the whole family?:  
Are you happy to work around pets?:  
Do you smoke?  
Do you have any experience working with special  
education needs or disabilities?:  
Please provide details if you answered yes:

Please tick any of the following that  
you a competent at:

Swimming	Skiing	Cooking
Sewing	Cycling	

### **Work History**

*Please fill the work history in below starting with your most reason job, including any unpaid work. If your job was caring for children, please answer the related childcare questions, if not please ignore.*

Title:	Name:	Job Title:
Address:	Start Date:	End Date:
	Ages of children at start:	
Postcode:	Job Description including duties:	
Work Telephone Number:	Was you in sole charge?:	Salary:
Home Telephone Number:	Reason for leaving:	
Email:		
Can we contact this person for a reference?:		

### **Work History Continued**

*Please fill the work history in below starting with your most reason job, including any unpaid work. If your job was caring for children, please answer the related childcare questions, if not please ignore.*

Title:	Name:	Job Title:
Address:	Start Date:	End Date:
	Ages of children at start:	
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*Please fill the work history in below starting with your most recent job, including any unpaid work. If your job was caring for children, please answer the related childcare questions, if not please ignore.*

<b>Title:</b>	<b>Name:</b>	<b>Job Title:</b>
<b>Address:</b>		<b>Start Date:</b> <b>End Date:</b>
		<b>Ages of children at start:</b>
<b>Postcode:</b>		<b>Job Description</b>
<b>Work Telephone Number:</b>		<b>including duties:</b>
<b>Home Telephone Number:</b>		<b>Was you in sole charge?:</b> <b>Salary:</b>
<b>Email:</b>		<b>Reason for leaving:</b>
<b>Can we contact this person for a reference?:</b>		

### **Work History Continued**

*Please fill the work history in below starting with your most recent job, including any unpaid work. If your job was caring for children, please answer the related childcare questions, if not please ignore.*

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<b>Postcode:</b>		<b>Job Description</b>
<b>Work Telephone Number:</b>		<b>including duties:</b>
<b>Home Telephone Number:</b>		<b>Was you in sole charge?:</b> <b>Salary:</b>
<b>Email:</b>		<b>Reason for leaving:</b>
<b>Can we contact this person for a reference?:</b>		

### **DECLARATION**

I certify that all the information I have provided to AJF Childcare is correct and true and I give permission to AJF Childcare to contact any references I supply for verification and for AJF Childcare to use my information at their discretion. I understand that any false information I submit on this application may lead to dismissal of employment and registration with AJF Childcare withdrawn. I understand that any potential employer's or families I am introduced to by AJF Childcare is the client of AJF Childcare. I agree to keep any information I have been provided about the job's I apply for completely confidential, including any names, address or contact information of any potential employers and AJF Childcare's client's and I will not disclose any information to any third parties. I agree to not introduce anyone else to AJF Childcare's client's who I have been introduced to, to be considered for employment. I agree that upon any job offer's or work being offered to me by AJF Childcare's client must be disclosed to AJF Childcare prior to acceptance and I will not agree on a start date or commence employment until I have received confirmation by AJF Childcare to do so.

**Date:** **Full Name:**

#### **Signature:**

By submitting this application and signing, you are agreeing to the declaration above. Please sign and date this form and send to AJF Childcare by post at the address provided or to the email address provided to the right. Your application will be automatically rejected if you do not sign and date.

#### **AJF Childcare**

**Web:** [www.ajfchildcare.co.uk](http://www.ajfchildcare.co.uk)

#### **Address:**

55 Westgate  
Wetherby  
LS22 6NH

**Email -** [info@ajfchildcare.co.uk](mailto:info@ajfchildcare.co.uk)

**Tel:** 07578215743

*If you have opened this form in Adobe Reader  
you can sign it electronically using the **Sign**  
**Document** option in the tool-bar, then click  
email form. Otherwise click **Print Form***

How did you hear about us?

Reset Form

Email Form

Print Form

## **Advertising**

AJF Childcare have an advertising page for registered job seeker's and also people who are directly employed by AJF Childcare. Please let us know if you wish to have a listing, which is free of charge. The listing will have your first name, job titles that apply to you, your qualifications, experience, availability, location and where you are willing to work and possibly other information you submit to us in this application. You can take a look at our page on our website first before deciding, you can withdraw consent at anytime by emailing us.

Please complete your Bio here, this is what will be put on your profile on our website:

By signing below, I give permission for AJF Childcare to advertise my profile on their website at [www.ajfchildcare.co.uk](http://www.ajfchildcare.co.uk), and to use the details I have submitted on this application. I understand that any other information not advertised will remain anonymous unless I wish to apply for a job position advertised by AJF Childcare.

Date:

Full Name:

**Signature:**